**Guided Lecture Notes, Chapter 18, Admissions, Transfers, and Discharges**

Learning Objective 1. Explain why admission to a health care facility may be emotionally difficult for a person and their family members. (Refer to **PowerPoint slides 2 and 3**.)

* Explain what it means to be admitted (checked in) to a health care facility. Discuss why it is a stressful period for the person as well as their family.
* Discuss long-term care concerns that can arise in the admission, transfer, and discharge activities.
* Have learners refer to learning activities located at the end of the chapter.

Learning Objective 2. Discuss how the nursing assistant can help to make a person’s admission into a health care facility a more pleasant experience. (Refer to **PowerPoint slides 4 to 7** .)

* Clarify terms *nursing history*.
* Obtain copies of these forms from local facilities, so that students can review them and note the type of information obtained from patients and residents on admission. Compare the different types of information requested for a hospital admission versus a nursing home admission. Discuss how this information can be used by nursing assistants to better assist the people they care for.
* Explain the process by which a nursing assistant can make a patient or resident feel comfortable at the facility.
* Have learners refer to learning activities located at the end of the chapter.

Learning Objective 3. List the nursing assistant’s responsibilities during the admission process. (Refer to **PowerPoint slides 4 and 5**.)

* Explain the admissions process. Discuss the nursing assistant’s role during the admissions process.
* Mention the importance of the resident inventory sheet. Highlight the responsibilities of the nursing assistant with regard to the resident inventory sheet.
* Have learners refer to learning activities located at the end of the chapter.

Learning Objective 4. Explain why a person in a health care facility might need to be moved to another room or to another facility. (Refer to **PowerPoint slide 8**.)

* Discuss the circumstances under which a patient or resident may be moved within or between health care facilities.
* Have learners refer to learning activities located at the end of the chapter.

Learning Objective 5. List the nursing assistant’s responsibilities when assisting with the transfer of a patient or resident. (Refer to **PowerPoint slide 9**.)

* Discuss the duties of the nursing assistant during transfers.
* Have learners refer to learning activities located at the end of the chapter.

Learning Objective 6. Discuss the purpose of discharge planning. (Refer to **PowerPoint slides 10 to 12**.)

* Define the term *discharge*.
* Explain the purpose and importance of discharge planning. Ask the students what they would do if they came to know that a patient or resident was leaving the health care facility against medical advice.
* Have learners refer to learning activities located at the end of the chapter.

Learning Objective 7. List the nursing assistant’s responsibilities during the discharge process. (Refer to **PowerPoint slides 13 to 16**.)

* Discuss the duties of a nursing assistant during the discharge process.
* Have learners refer to learning activities located at the end of the chapter.